



District 1-F 2018-19 100% Secretary

- Maintain club in good standing.** As of May 30, 2019, the club should not have a balance greater than \$50 to Lions Clubs International. All dues (LCI, MD-1 and D1-F) must be paid within sixty (60) days of the billing date.
- File International PU-101 form (club officer input into MyLCI for 2019-2020) online by May 15, 2019.**
- Update club monthly membership (MMR) on LCI website each month, no later than the last day of the current reporting month.**
- Attend at least two (2) Zone meetings in the District.**
- Attend at least one convention** (District 1-F, MD-1, and/or International).
- Attend club officer training (check 1):**
 - A. District 1-F leadership training; *or*
 - B. Online training with Lions Club International's Leadership Development – Club Officer Orientation; *or*
 - C. Lions of Illinois MD-1 Forum.
 - D. **5+** years as Club Secretary may request a waiver from the District Governor (request to be submitted in writing)
- Club Secretary must complete three (3) of six items (check 3):**
 - A. Sponsor at least one member between July 1, 2018 and June 30, 2019;
 - B. Attend another club's meeting, not including your own multiple club meeting or quad, tri, etc.;
 - C. Attend another Lions club's event;
 - D. Attend one of the following:
 - 1. LIF event;
 - 2. D1-F Fall fundraiser;
 - 3. D1-F Spring fundraiser;
 - 4. D1-F Bowling Tournament; and/or
 - E. Submit an article about the club to the District Newsletter
 - F. Serve at a District level as Committee Chair or Member.

Club Name: _____ # _____

Secretary: _____ Phone #: _____

Email: _____

Address: _____

Awards will be presented at the 2020 District 1-F Convention to those who qualify. Forms need to be submitted to the then IPDG Kathleen Marulich (kathleenmarulion@gmail.com), by December 31, 2019.